

## **Calala Rotary Rotary Club of Tamworth on Peel**

PO Box 3035  
West Tamworth NSW 2340

Ph:0456 537 389

Fax:02 5776 1711

Email: [enquiries@peelstreetmarkets.com.au](mailto:enquiries@peelstreetmarkets.com.au)

Website: [www.peelstreetmarkets.com.au](http://www.peelstreetmarkets.com.au)

## **TAMWORTH PEEL STREET MARKETS Stallholder Information/Guidelines**

### **Stallholder Information**

Tamworth has a long history of supporting its local artisans & producers.

The Tamworth Peel Street Markets were originally called “Peel St Cottage Craft Fair & Regional Produce Market” and began in August 1996 when the first stage of the ‘Peel Street Beautification’ was opened by Tamworth City Council. The aim of the market was to bring shoppers into the CBD on a Sunday to support the local retailers. From small beginnings these markets have grown considerably in size, now hosting over 50 stalls, providing an outlet for the market industries such as arts, crafts, hobbies and handmade home grown products.

Make It! Bake It! Grow It! or Sew It! is our ethos so our stall holders do not sell second hand, used or mass produced goods.

The Market is held in Peel Street, between Brisbane & White Streets, on the **3<sup>rd</sup> Sunday** of every month.

During the month of January the market date may coincide with the running of the Country Music Festival in this instance the January market will run at the discretion of Calala Rotary

The market operates from **8am to 1pm** for the most part of the year but during the winter months operates from 9am to 1pm.

All sites should be vacated no later than 1hr after the conclusion of the market. Stallholders shall be responsible for keeping their site clean and tidy and for the removal of any rubbish.

After unloading, all stallholders’ vehicles and associated vehicles must be parked away from Peel St to allow access to the public (leave car parking spaces vacant for your potential customers!)

Any Emergency Exits & Public clearways are not to be obstructed or blocked when setting up your stall.

All products and stall presentation must be of a high standard. No attachments to any permanent structures such as buildings, poles, trees, street furniture and the like is not permitted.



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All Stallholders are required to have their own Public/Products Liability Insurance. We require a copy of your current policy for our files. Please ensure that you renew your policy each year & forward a copy of your new policy to the Chamber office as soon as possible. No stallholder will be allowed to trade at the market without proof of their cover. Calala Rotary also offer a 1 day insurance option for \$6.

Food stallholders must comply with any local, state & federal health regulations and food acts. The Food Authority of NSW provides a number of [guidelines](#).

***Safe food handling is your responsibility. Make sure you do your research and avoid problems down the track.***

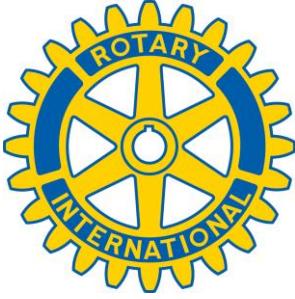
### SITE BOOKING INFORMATION

All bookings are to be made to Calala Rotary by email to <mailto:enquiries@peelstreetmarkets.com.au> or by calling the Market Co-Ordinator on (0456) 537 389 during business hours Monday to Friday.

You will need to complete a stall holder expression of interest form & submit this to Calala Rotary at least one week prior to the next market date. To ensure a wide variety of goods are on offer at the market not all applicants will be allocated a site for the month requested. If we receive too many requests to sell the same or similar products we will limit the amount of stall holders in that category. You will be notified once a spot is vacant & offered this site at the next market.

All new stall holders will be offered a **casual site** for their first few months, once you have attended for three (3) consecutive months you will be allocated a permanent site. Casual sites may vary from month to month (depending on availability) so the same site position cannot be guaranteed each time you attend but all efforts will be made to accommodate you. You are required to contact Calala Rotary to book a casual site no later than 5pm on the Monday that precedes the next market. You will be advised of your site location at the time of booking.

**Permanent stall holders** are not required to book their site each month but must contact Calala Rotary if they are not able to attend a market otherwise fees will be payable for that month. Failure to advise non-attendance for **two (2) consecutive months** will default your permanent site back to a casual position. A valid reason for non-attendance will be taken into consideration before your permanent status is revoked.



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### FEES

All fees are payable on market day. The Market operates as a Rain, Hail or Shine event no refunds will be given for non- attendance. The sub-letting of sites is not permitted. A fee & insurance policy is applicable for each category/stallholder.

#### Fees per stall

- Up to 3 metres in length x 1.5 metres depth (or part thereof) \$ 25.00
- Over 3 metres & up to & incl 6 metres in length x 3metres in depth (if available) \$ 40.00

**Complaints:** Calala Rotary – Rotary Club of Tamworth on Peel will not be held liable for any claims made by customers against stallholders, regarding faulty, inedible or misrepresented products sold by traders at the market. All complaints made by customers regarding any product, food, or service sold at The Peel St Market will be referred back to the trader. If satisfaction on the matter is not gained then the matter will be referred to Consumer Affairs and the Office of Fair Trading.